



INFORMAL HEARING REQUEST

If you wish to request an informal hearing, complete this form and send it to:

Hearing Officer
Louisiana Housing Authority
1690 North Blvd
Baton Rouge, LA 70802

If you make your hearing request within 15 calendar days from the date of the termination notice, your Project-Based Voucher rental assistance will continue at the current level, at least until the hearing decision is issued.

If you request a hearing within the time required, LHA will send you a Hearing Notification Letter, scheduling the date, time and place of the hearing.

WHAT RIGHTS DO YOU HAVE AT THE INFORMAL HEARING?

- The right to be represented by an attorney and/or accompanied by a family member or other advocate
- The right to present any evidence on your behalf, including the right to bring and question your own witnesses, and the right to cross-examine our witnesses, and
- The right to review all the documents and evidence on which LHA will rely at the hearing, prior to the hearing. You may contact our office Monday through Friday between 8:00 am and 5:00 pm to review these at least five days prior to the hearing. It is your responsibility to request to review these documents

NAME _____

ADDRESS _____

CHECK ALL APPROPRIATE BOXES BELOW:

- ☐ I need an interpreter because I do not read, write, speak or understand English well.
- ☐ I have a special need because of a disability and request a reasonable accommodation
 - ☐ Sign language interpreter
 - ☐ Material in an accessible format
 - ☐ Transportation assistance
 - ☐ Other
- ☐ I am a victim or threatened victim of domestic violence, dating violence, or stalking, and I want to understand my protections under the Violence Against Women Act (VAWA).

Head of Household Signature

Date